



## HYGIENE POLICY

Pulse's hygiene policy sets, implements and maintains high standards of personal and operational hygiene to safeguard the health and wellbeing of our customers and staff alike.

Pulse is committed to purchasing only products from known and approved suppliers as recognised by a Technical department. We establish systems and procedures for controlling the receipt, storage, manufacture and supply of products as described in EuPIA Good Manufacturing Practice 4th version March 2016. This runs in conjunction with quality management system ISO 9001:2015.

We provide adequate facilities and equipment to ensure that the manufacturing facilities can be maintained in a safe and hygienic condition at all times and that the products that we make/supply will always be safe and in good condition as outlined in HACCP system and Hygiene procedure.

Pulse maintains clean environment inside and outside its facilities by fulfilling cleaning schedules and having pest control programs in place. Any waste is segregated and removed by licensed waste contractors on a regular basis.

All employees and agency staff are trained in good hygiene practices and they will be made aware of their responsibility for ensuring that tasks are performed in a hygienic manner as defined during induction, standard operating procedures, safe systems of work and GMP training. Each employee and agency staff receives an employee handbook which includes personal hygiene rules, housekeeping, first aid, etc.

Pulse informs its visitors and contractors about hygiene rules and system requirements in visitor's leaflet and contractor's pack.

We carry out monthly safety and hygiene audits to monitor level of hygiene and cleanliness. We keep records of findings and action taken.

Gary Sheppard  
Managing Director

15/11/2022

Date

V6 – 07/11/2022

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